

CONSTITUTION

CROP SCIENCE ASSOCIATION OF TANZANIA

ARTICLE 1

NAME OF THE ASSOCIATION

The name of the association shall be the “CROP SCIENCE ASSOCIATION OF TANZANIA” abbreviated as CROSAT. The Association shall have a Logo to depict various facets of crop production and its sustainability.

ARTICLES 2

OBJECTIVES OF THE ASSOCIATION

The objectives of the Association shall be: -

- a) To bring together crop scientists and other professionals in related fields in order to facilitate the exchange of knowledge and ideas concerning the science and practice of crop production and processing;
- b) To promote and co-ordinate effective crop research activities in Tanzania;
- c) To organize and co-ordinate seminars, conferences, symposia and colloquia on Crop Science issues such as Research, Training, Extension and related topics in order to disseminate information related to crop production, processing and marketing;
- d) To advise on the training needs in the field of crop science in the country to commensurate with technology advancement;
- e) To make efforts to elevate the status of the profession in Tanzania as well as to foster sustainable crop production systems; and
- f) To foster professional relationship with other related associations in and outside Tanzania.

ARTICLES 3

PATRON

The association shall have a patron.

ARTICLE 4

MEMBERSHIP

Membership to the association would be offered to any person interested in the objectives of the association and shall be in following categories:

a) **Founder Members: -**

Shall be all members who took an active part during the formative stages of this association and their names shall appear in the registration documents. However, they shall be required to pay fees as stipulated for ordinary members.

b) **Ordinary Members: -**

Shall be professionals working on research, training, extension, production, processing and marketing of crops. Members should at least hold a certificate in their relevant profession subject to approval by the Executive Committee. They shall be required to pay fees as will be determined by the Annual General Meeting (AGM)

c) **Associate Members: -**

Associate members shall be: -

- i) Farmers
- ii) Any persons or corporate bodies or institution advancing the interests of the association.
- iii) Students in areas of any relevant training and shall be limited to five (5) calendar years. They shall be required to pay fees as determined by the Annual General Meeting.

d) **Honorary Members: -**

Shall be individuals who have distinguished themselves in public services. Such members shall be proposed by the Executive Committee to the Annual General Meeting for consideration and approval.

e) **Life Members: -**

Life members shall fulfill the requirements for either ORDINARY or ASSOCIATE members and shall contribute membership fees for a minimum of TEN YEARS in advance.

f) **Sustaining Members: -**

Shall be any individual or organization paying annual fees fixed by the Executive Committee. A sustaining member may designate an individual as its official representative and this individual will be given membership with all rights of an ordinary member.

ARTICLE 5

ADMISSION TO THE ASSOCIATION

Eligible members shall apply by filling in application forms and submitting them to the secretariat. Such application shall be considered for approval by the Executive Committee.

ARTICLE 6

PRIVILEGES

a) ALL FOUNDING and ORDINARY MEMBERS shall be: -

- i) Entitled to vote at the Annual General Meeting,
- ii) Eligible to hold office in the association when elected, and
- iii) Shall have their names included in a published list of members

b) Every ORDINARY and ASSOCIATE member shall be entitled to: -

- i) Be present at every meeting, seminar, conference, work or study tour
- ii) Receive gratis one copy of each issue of the journal of the association

c) LIFE MEMBERS shall be entitled to all privileges falling under this article and shall in addition receive a copy of every publication of the association.

ARTICLE 7

LIABILITY OF MEMBERS

Membership will be subject to registration as shall be determined from time to time by the Annual General Meeting. LIFE MEMBERS shall contribute, in advance membership fees of the association for a minimum of TEN years.

ARTICLE 8

TERMINATION OF AND RE-ADMISSION OF MEMBERSHIP

- a) Membership shall be terminated only by resignation or expulsion. Registration and Annual fees paid by such members shall not be refunded.
- b) Resignation shall become effective only from the date on which written notice is received and acknowledge by the Secretary.
- c) The name of member shall be struck off the list when the member fails to pay subscription for two consecutive years but shall be liable for any outstanding fees and shall not be re-admitted until all outstanding amounts have been paid.
- d) The Executive Committee, by a two thirds majority of its members, shall have power to expel, suspend or re re-admit any member(s) for any cause which in their judgment requires such action in the interest of the association.
- e) In the case of re-admission, the Executive Committee shall have power, by two thirds majority to waive, or determine the amount of unpaid subscription or thereof to be paid, depending on the circumstances.

ARTICLE 9

OFFICE BEARERS

The officers of the association shall be:

- a) President
- b) Vice President
- c) Secretary
- d) Assistant secretary
- e) Treasurer Assistant treasurer
- f) Publicity Secretary
- g) Assistant Publicity Secretary

The office bearers shall be elected every three years by the Annual General Meeting and shall be eligible for re-election. No office bearers shall hold the same office for more than two consecutive terms. However, the immediate past president shall be a member of the Executive Committee in order to maintain leadership continuity.

ARTICLE 10

EXECUTIVE COMMITTEE

The affairs of the association shall be managed by an EXECUTIVE COMMITTEE which shall consist of: -

- a) President
- b) Vice President
- c) Secretary
- d) Assistant Secretary
- e) Treasurer
- f) Assistant Treasurer
- g) Publicity Secretary
- h) Assistant Publicity secretary
- i) Five members elected by the Annual General Meeting
- j) Immediate past president

The Annual budget shall be approved by the Annual General Meeting. The office bearers and members of the executive Committee shall be entitled to receive any remuneration but shall be entitled to refund on financial expenses while conducting the duties on behalf of the association. Such financial expenses shall be approved by the President.

The duties of the Executive Committee shall be: -

- a) To run the affairs of the association
- b) To determine registration and membership fees
- c) To prepare the annual budget for the association
- d) To admit, re-admit, suspend or terminate membership as provided for in this constitution
- e) To convene meetings in accordance with the constitution
- f) To perform any other duties as the Annual General Meeting shall direct

The quorum for the Executive Committee shall be one third majority of members.

ARTICLE 11

MEETINGS OF THE ASSOCIATION

There Shall Be Two Categories of Meetings: -

a) Annual General Meeting: -

There shall be an Annual General Meeting (AGM) of the Association to be held at the time and place as shall be decided by the AGM

Functions of the Annual General Meeting;

- i) To receive the annual report of the Association as shall be presented by the President of the Association.
- ii) To receive an audited financial report as shall be presented by the Treasurer
- iii) Election of Office Bearers and Executive Committee.
- iv) Sessional meeting based on the basis of disciplines as shall be set out at the AGM e.g., Crop Improvement, Crop Protection, Crop Production (Agronomy), Soils, crop Processing etc.
- v) To review and amend the functions of the executive Committee as the need may arise.

b) **Extraordinary General Meeting: -**

An extraordinary general meeting (EGM) of the Association shall be called by the Secretary under the following circumstances:

- i) On instructions of the Executive Committee
- ii) On a written request by the president and FIVE members of the Executive Committee or
- iii) On a written request by TWENTY voting members of the Association.

Such request shall state the business which the Association is called upon to transact.

The notice of AGM shall be **sixty** days and for EGM shall be **thirty** days. Quorum at Annual and Extraordinary General Meetings shall be 20% majority of the members personally present and entered to vote thereat.

ARTICLE 12

SOURCE OF INCOME AND PROPERTY

The Association shall derive its funds and income from annual or fixed Contributions by its members and revenue from grants and property. The Association shall have power to accept, from members and others, donation either in money or money in kind.

No funds or income of the Association may, under any circumstances, be paid by way of dividends or bonus to any person or institutions unless officially sanctioned by the Executive Committee and approved by the members at the Annual General Meeting.

A recognized Auditor, who shall not be a member of the Association, shall be appointed at the Annual General Meeting and shall hold office until the following Annual General Meeting.

ARTICLE 13

TRUSTEES

The invested funds and heritable assets of the Association shall be held by a trustee appointed by the Annual General Meeting from time to time.

ARTICLE 14

PUBLICATIONS

- i) The Association shall establish a forum for publication of writings on Crop Science and related fields in the form of a scientific journal and/or newsletter whose names shall be determined by the Annual General Meeting.
- ii) The journal/newsletter will be published periodically as shall be determined by the Editorial Board.
- iii) The day to day running of the journal shall rest on the editorial board which shall be elected at the annual General Meeting and will comprise of:
 - a. The Chief Editor
 - b. Sub Editors from each of the disciplines as shall be determined in section (iv) of the functions of the Annual General Meeting

ARTICLE 15

BY LAWS

- a) The Association shall have power to add, to delete or to alter Articles of the Constitution by a TWO-THIRDS majority of the members voting at any Annual or Extraordinary General Meeting of the Association.
- b) Election to any Post within the Association shall be by secret ballot at the Annual General Meeting.
- c) Presentation of papers at the Annual Conference shall be open to both members and non-members.
- d) The signatories to the Association account shall be the President and the Treasurer with the Secretary as an alternate.
- e) The Treasurer shall be responsible for presenting an audited annual statement of accounts to the Annual General Meeting.
- f) The Association shall cease to exist if the membership falls below ten members.